



## Elko Convention & Visitors Authority

700 Moren Way, Elko, NV 89801

Phone: 775.738.4091

[www.ExploreElko.com](http://www.ExploreElko.com)

### Regular Board Meeting

#### PUBLIC MEETING NOTICE

**The Elko Convention and Visitors Authority, Board of Directors, will meet on Tuesday, July 25, 2023, in the Elko Convention Center, Cedar Room, located at 700 Moren Way, Elko, NV 89801 at 8:30 am Pacific Time Zone.**

The public can listen to and participate in the meeting on a computer, tablet, or smartphone by logging on to <https://zoom.us/join> or calling **+1(669)900-9128** and utilizing the **Meeting ID: 944 3039 8824** and **Password: 714155** on July 25, 2023, at 8:30 am.

Attached with this Notice is the Agenda for said meeting of the Board. This Notice is posted pursuant to NRS 241 as amended by the 2021 Legislature and is to be posted at the following locations no later than three full working days before the meeting:

ELKO CITY HALL

ELKO CONVENTION AND VISITORS AUTHORITY – Convention Center

ELKO CONVENTION AND VISITORS AUTHORITY – Conference Center

ELKO CONVENTION AND VISITORS AUTHORITY WEBSITE:

[www.ExploreElko.com](http://www.ExploreElko.com)

Nevada Public Notice Website: <https://notice.nv.gov>

#### REQUEST FOR AGENDA INFORMATION

The Public may contact Selina Morales, Administrative Assistant at (775) 738-4091, or email at [selina@elkocva.com](mailto:selina@elkocva.com) to request supporting material for the meeting described herein. The agenda and supporting material are available on the Elko Convention and Visitors Authority website at [www.ExploreElko.com](http://www.ExploreElko.com).

#### NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko Convention and Visitors Authority, Executive Director's Office, 700 Moren Way, Elko, Nevada, 89801, or by calling (775) 738-4091 at least five (5) days prior to the meeting in order to try and make arrangements for reasonable accommodations that would enable participation in the hearing.

Annette Kerr

ECVA Executive Director

July 17, 2023



Elko Convention & Visitors Authority  
BOARD OF DIRECTORS REGULAR MEETING  
Elko Convention Center, Cedar Room  
700 Moren Way, Elko, NV 89801.

**TUESDAY, JULY 25, 2023**

**8:30 AM P.S.T**

---

**AGENDA**

NOTICE: In accordance with NRS 241, the Board may: 1) Change the order of the agenda, 2) Combine two or more agenda items for consideration, 3) Remove an item from the agenda or delay discussion relating to an item on the agenda at any time, 4) If the agenda is not completed, recess the meeting, and continue on another specified date and time. The public can comment on any agenda item by being acknowledged by the Chair while the Board considers that agenda item.

**JOIN OUR ZOOM MEETING**

<https://zoom.us/j/94430398824?pwd=Z2Y4WkxiU0lrSkJuSkg1UTh3V0F1dz09>

Dial In: +1 669 900 9128

Meeting ID: 944 3039 8824

Passcode: 714155

This Agenda, for this meeting of the Elko Convention and Visitors Authority, has been properly posted for this date and time in accordance with NRS 241 requirements.

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. COMMENTS BY THE GENERAL PUBLIC**

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

**NON-ACTION ITEM**

**V. APPROVAL OF MINUTES**

A. Approval of June 27, 2023 Minutes

**FOR POSSIBLE ACTION**

**VI. NEW BUSINESS**

A. Presentation by Fred Steinman, DPPD, Director, University Center for Economic Development, University of Nevada, Reno with discussion and consideration of approval of the Strategic Plan for the Elko Convention and Visitors Authority, 2023 through 2028.

**FOR POSSIBLE ACTION**

- B. Discussion and consideration of approval of the Fiscal Year 2023-2024 Debt Management Plan, Capital Improvement Plan, and Indebtedness Report for the Elko Convention and Visitors Authority.

**FOR POSSIBLE ACTION**

- C. Discussion, consideration, and possible action regarding the purchase of an AquaPlus 24” walk-behind extractor 251 with wet battery in the amount of \$14,612.84.

**FOR POSSIBLE ACTION**

- D. Discussion, consideration, and possible approval to go out to bid to replace the handicap ramp, curb/cutter, and patch the asphalt at the southeast entrance of the circular drive and allow staff to award the bid to the lowest if under \$50,000.

**FOR POSSIBLE ACTION**

**VII. REPORTS**

- A. Budget and Finance Reports  
B. Convention/Events Report  
C. Sales & Marketing Report  
D. Facilities: Update on facility projects and work.

**FOR POSSIBLE ACTION**

**NON-ACTION ITEM**

**NON-ACTION ITEM**

**NON-ACTION ITEM**

**VIII. ECVA BOARD AND STAFF COMMENTS:**

This time is devoted to comments by the Elko Convention and Visitors Authority Board of Directors/and or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

**NON-ACTION ITEM**

**IX. COMMENTS BY THE GENERAL PUBLIC**

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

**NON-ACTION ITEM**

**X. MEETING SCHEDULE**

The next Board of Directors meeting is scheduled for August 22, 2023 at 8:30am.

**FOR POSSIBLE ACTION**

**XI. ADJOURNMENT**

**FOR POSSIBLE ACTION**

**ELKO CONVENTION AND VISITORS AUTHORITY IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.**