



Elko Convention & Visitors Authority

700 Moren Way, Elko, NV 89801

Phone: 775.738.4091

www.ExploreElko.com

Regular Board Meeting

PUBLIC MEETING NOTICE

The Elko Convention and Visitors Authority, Board of Governors, will meet on Tuesday, March 26, 2024, in the Elko Convention Center, Cedar Room, located at 700 Moren Way, Elko, NV 89801 at 8:30 am Pacific Time Zone.

The public can listen to and participate in the meeting on a computer, tablet, or smartphone by logging on to <https://zoom.us/join> or calling +1 (669) 900-9128 and utilizing the **Meeting ID: 929 1199 3401** and **Password: 014963** on March 26, 2024, at 8:30 am. or <https://zoom.us/j/92911993401?pwd=Vm1iVmhm3VEZGRHo1Y3JKNWpxbXB0Zz09>

Attached with this Notice is the Agenda for said meeting of the Board. This Notice is posted pursuant to NRS 241 as amended by the 2021 Legislature and is to be posted at the following locations no later than three full working days before the meeting:

ELKO CITY HALL

ELKO CONVENTION AND VISITORS AUTHORITY – Convention Center

ELKO CONVENTION AND VISITORS AUTHORITY – Conference Center

ELKO CONVENTION AND VISITORS AUTHORITY WEBSITE:

www.ExploreElko.com


Nevada Public Notice Website: <https://notice.nv.gov>

REQUEST FOR AGENDA INFORMATION

The Public may contact Selina Morales, Administrative Assistant at (775) 738-4091, or email at selina@elkocva.com to request supporting material for the meeting described herein. The agenda and supporting material are available on the Elko Convention and Visitors Authority website at www.ExploreElko.com.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko Convention and Visitors Authority, Executive Director's Office, 700 Moren Way, Elko, Nevada, 89801, or by calling (775) 738-4091 at least five (5) days prior to the meeting in order to try and make arrangements for reasonable accommodations that would enable participation in the hearing.


Annette Kerr
ECVA Executive Director
March 20, 2024



TUESDAY, MARCH 26, 2024 8:30AM P.S.T

AGENDA

NOTICE: In accordance with NRS 241, the Board may: 1) Change the order of the agenda, 2) Combine two or more agenda items for consideration, 3) Remove an item from the agenda or delay discussion relating to an item on the agenda at any time, 4) If the agenda is not completed, recess the meeting, and continue on another specified date and time. The public can comment on any agenda item by being acknowledged by the Chair while the Board considers that agenda item.

JOIN OUR ZOOM MEETING

Link In: <https://zoom.us/j/92911993401?pwd=Vm1iVmh3VEZGRHo1Y3JKNWpxbXBoZz09>

Meeting ID: 929 1199 3401

Passcode: 014963

Dial In: +1 669 900 9128

Meeting ID: 929 1199 3401

Passcode: 014963

This Agenda, for this meeting of the Elko Convention and Visitors Authority, has been properly posted for this date and time in accordance with NRS 241 requirements.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

V. APPROVAL OF MINUTES

A. Approval of February 27, 2024 Minutes

FOR POSSIBLE ACTION

VI. OLD BUSINESS

A. Discussion and possible action to approve the transfer \$375,000 out of the Facility Expansion fund and into the General Fund. This transfer is scheduled in the 2023/2024 final budget.

FOR POSSIBLE ACTION

- B. Discussion and possible action to approve a line-item reallocation of \$90,000 in expenses from Capital Outlay, General Fund to Salaries and Wages, General Fund, reducing the Capital Outlay, General Fund from \$150,000 to \$60,000 and increasing the Salaries and Wages, General Fund from \$487,600 to \$577,600 for the 2023/2024 final budget.

FOR POSSIBLE ACTION

- C. Discussion and possible action to approve a line-item reallocation of \$24,200 in expenses from Contingency, General Fund to PERS Retirement, General Fund, reducing the Contingency from \$68,352 to \$44,152 and increasing the budgeted expense for the PERS Retirement, General fund to \$160,719.25 from \$184,919.25 for the 2023/2024 final budget.

FOR POSSIBLE ACTION

VII. NEW BUSINESS

- A. Review, discussion, and acceptance of the engagement letter regarding services of Eide Bailly, LLC as the auditing firm for Professional Auditing Services for fiscal years 2023/2024 in the amount of \$68,000. The ECVA Board approved a five-year agreement in March of 2022.

FOR POSSIBLE ACTION

- B. Review, discussion and possible acceptance of the 2024/2025 Elko Convention & Visitors Authority Tentative Budget as presented.

FOR POSSIBLE ACTION

VIII. REPORTS

- A. Financial Reports
- B. Marketing Report
- C. Events and Catering
- D. Facilities

FOR POSSIBLE ACTION
NON-ACTION ITEM
NON-ACTION ITEM
NON-ACTION ITEM

IX. ECVA BOARD AND STAFF COMMENTS:

This time is devoted to comments by the Elko Convention and Visitors Authority Board of Directors/and or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

X. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

XI. MEETING SCHEDULE

The next Board of Directors meeting is scheduled for April 23, 2024 at 8:30am.

FOR POSSIBLE ACTION

XII. ADJOURNMENT

FOR POSSIBLE ACTION

ELKO CONVENTION AND VISITORS AUTHORITY IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Mission

The Elko Convention and Visitors Authority is a public asset and destination marketing organization, providing first-class facilities, marketing our communities and the region, and supporting various activities, events, and attracting conferences and conventions that improve our community’s overall quality of life and contributes to broader economic development and vitality efforts.

Vision

We are committed to the continued modernization of competitive facilities, the positive marketing of our communities and region, and the hosting of activities and events that serve the current and future needs of the community. The Elko Convention and Visitors Authority is dedicated to a high quality of life which includes building a positive community identity, increasing overall tourism and visitation, creating quality future employment opportunities, wealth creation and economic vitality, and future value for everyone that we serve.