



Elko Convention & Visitors Authority

700 Moren Way, Elko, NV 89801

Phone: 775.738.4091

www.ExploreElko.com

Regular Board Meeting

PUBLIC MEETING NOTICE

The Elko Convention and Visitors Authority, Board of Governors, will meet on Tuesday, August 27, 2024, in the Elko Convention Center, Cedar Room, located at 700 Moren Way, Elko, NV 89801 at 8:30 am Pacific Time Zone.

The public can listen to and participate in the meeting on a computer, tablet, or smartphone by logging on to <https://zoom.us/join> or calling +1 (669) 900-9128 and utilizing the **Meeting ID: 953 3566 6684** and **Password: 118292** on August 27, 2024, at 8:30 am. or <https://zoom.us/j/95335666684?pwd=YQJQxhGoOaw9FmxUrVbSngGLSefspr.1>

Attached with this notice is the agenda for said meeting of the Board. This notice is posted pursuant to NRS 241 as amended by the 2021 Legislature and is to be posted at the following locations no later than three full working days before the meeting:

ELKO CITY HALL

ELKO CONVENTION AND VISITORS AUTHORITY – Convention Center

ELKO CONVENTION AND VISITORS AUTHORITY – Conference Center

ELKO CONVENTION AND VISITORS AUTHORITY WEBSITE:

www.ExploreElko.com


Nevada Public Notice Website: <https://notice.nv.gov>

REQUEST FOR AGENDA INFORMATION

The Public may contact Selina Morales, Administrative Assistant at (775) 738-4091, or email at selina@elkocva.com to request supporting material for the meeting described herein. The agenda and supporting material are available on the Elko Convention and Visitors Authority website at www.ExploreElko.com.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko Convention and Visitors Authority, Executive Director's Office, 700 Moren Way, Elko, Nevada, 89801, or by calling (775) 738-4091 at least five (5) days prior to the meeting in order to try and make arrangements for reasonable accommodations that would enable participation.


Annette Kerr
ECVA Executive Director
August 15, 2024



TUESDAY, AUGUST 27, 2024 8:30AM P.S.T

AGENDA

NOTICE: In accordance with NRS 241, the Board may: 1) Change the order of the agenda, 2) Combine two or more agenda items for consideration, 3) Remove an item from the agenda or delay discussion relating to an item on the agenda at any time, 4) If the agenda is not completed, recess the meeting, and continue on another specified date and time. The public can comment on any agenda item by being acknowledged by the Chair while the Board considers that agenda item.

JOIN OUR ZOOM MEETING

Link In: <https://zoom.us/j/95335666684?pwd=YQJQxhGoOaw9FmxUrVbSngGLSefspr.1>

Meeting ID: 953 3566 6684

Passcode: 118292

Dial In: +1 669 900 9128

Meeting ID: 953 3566 6684

Passcode: 118292

This Agenda, for this meeting of the Elko Convention and Visitors Authority, has been properly posted for this date and time in accordance with NRS 241 requirements.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

V. APPROVAL OF MINUTES

A. Approval of July 23, 2024 Minutes

FOR POSSIBLE ACTION

VI. OLD BUSINESS

A. Presentation by various organizations in regard to the success of their events or sponsorships. These organizations received marketing funds and/or sponsorship funding from the ECVA. Presentations are required as outlined in the Notice of Funding Opportunity, and by the ECVA Board of Governors.

FOR POSSIBLE ACTION

- B. Discussion and consideration to award the contract for the ECVA Convention Center building exterior painting maintenance project to Roe Painting, Inc., NV License #0077157 in the amount of \$79,998, including the Wrought Railing at Patio in the amount of \$2,888 for a total award of \$82,886.

FOR POSSIBLE ACTION

- C. Discussion and consideration to award the contract for the ECVA Theater House Lighting Upgrades to Bench Electric in the amount of \$52,666.52 to include components, materials and professional services.

FOR POSSIBLE ACTION

- D. Discussion and consideration to award the bid for the scaffolding services for the Theater House Lighting Upgrades to DP Industrial, Inc. in the amount of \$28,248 for labor, material, move, demove, and manlift.

FOR POSSIBLE ACTION

VII. NEW BUSINESS

- A. Discussion, consideration, and possible action to enter into a contract with JNA Consulting Group, LLC, an independent Registered Municipal Advisor, for services in regards to the development of a refinancing plan and bond issuance not to exceed \$60,000.00.

FOR POSSIBLE ACTION

- B. Discussion, consideration, and possible action to enter into a contract with Sherman & Howard, a legal firm, as special counsel, whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of bonds. The contract amount is not to exceed \$45,000 for each series of Bonds, plus reimbursement for travel and other necessary office expenses.

FOR POSSIBLE ACTION

- C. Discussion, consideration, and possible action to direct staff to send out requests for proposals (RFPs) for canopy/tent contractor services at the Elko Mining Expo. The RFP will request bids for a three (3) year contract.

FOR POSSIBLE ACTION

- D. Discussion, consideration, and possible action to purchase new ceiling-mounted Paragon E Electric Projection Screen for the theater from Moon Lighting & Sound in the amount of \$17,150.00.

FOR POSSIBLE ACTION

- E. Discussion, consideration, and possible action to purchase a used Skyjack electric scissor lift with a one-year covered parts and labor warranty in the amount of \$11,172.00.

FOR POSSIBLE ACTION

- F. Discussion, consideration, and possible action to direct staff to send out requests for proposals (RFPs) for a single ply membrane, including installation of new roof drain on the storage/mechanical room of the Convention Center.

FOR POSSIBLE ACTION

G. Discussion, consideration, and possible action to approve the bid proposal from Charles Chester Plumbing and Heating in the amount of \$50,690.00 to replace one of the coils on the MAU (RT-2) for the ECVA Convention Center heating and air-conditioning unit and matters related there too.

FOR POSSIBLE ACTION

VIII. REPORTS

- A. Financial Reports
- B. Marketing Report

**FOR POSSIBLE ACTION
NON-ACTION ITEM**

IX. ECVA BOARD AND STAFF COMMENTS:

This time is devoted to comments by the Elko Convention and Visitors Authority Board of Directors/and or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

X. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

XI. MEETING SCHEDULE

The next Board of Governor's meeting is scheduled for September 24, at 8:30am.

FOR POSSIBLE ACTION

XII. ADJOURNMENT

FOR POSSIBLE ACTION

ELKO CONVENTION AND VISITORS AUTHORITY IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Mission

The Elko Convention and Visitors Authority is a public asset and destination marketing organization, providing first-class facilities, marketing our communities and the region, and supporting various activities, events, and attracting conferences and conventions that improve our community's overall quality of life and contributes to broader economic development and vitality efforts.

Vision

We are committed to the continued modernization of competitive facilities, the positive marketing of our communities and region, and the hosting of activities and events that serve the current and future needs of the community. The Elko Convention and Visitors Authority is dedicated to a high quality of life which includes building a positive community identity, increasing overall tourism and visitation, creating quality future employment opportunities, wealth creation and economic vitality, and future value for everyone that we serve.