



Elko Convention & Visitors Authority

700 Moren Way, Elko, NV 89801

Phone: 775.738.4091

www.ExploreElko.com

Regular Board Meeting

PUBLIC MEETING NOTICE

The Elko Convention and Visitors Authority, Board of Directors, will meet on Tuesday, May 27, 2025, in the Elko Convention Center, Cedar Room, located at 700 Moren Way, Elko, NV 89801 at 8:30 am Pacific Time Zone.

The public can listen to and participate in the meeting on a computer, tablet, or smartphone by logging on to <https://zoom.us/join> or calling **+1(669)900-9128** and utilizing the **Meeting ID: 984 0935 4632** and **Password: 696771** on May 27, 2025, at 8:30 am.

Join Zoom Meeting

<https://zoom.us/j/98409354632?pwd=D6yEL0Rf4rrw77VtozBlbaCQHflaJB.1>

Attached with this Notice is the Agenda for said meeting of the Board. This Notice is posted pursuant to NRS 241 as amended by the 2021 Legislature and is to be posted at the following locations no later than three full working days before the meeting:

ELKO CITY HALL

ELKO CONVENTION AND VISITORS AUTHORITY

ELKO CONVENTION AND VISITORS AUTHORITY WEBSITE:

www.ExploreElko.com

Nevada Public Notice Website: <https://notice.nv.gov>

REQUEST FOR AGENDA INFORMATION

The Public may contact Selina Morales, Administrative Assistant at (775) 738-4091, or email at selina@elkocva.com to request supporting material for the meeting described herein. The agenda and supporting material are available on the Elko Convention and Visitors Authority website at www.ExploreElko.com.

NOTICE TO PERSONS WITH DISABILITIES

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to notify the Elko Convention and Visitors Authority, Executive Director's Office, 700 Moren Way, Elko, Nevada, 89801, or by calling (775) 738-4091 at least five (5) days prior to the meeting in order to try and make arrangements for reasonable accommodations that would enable participation in the hearing.

Annette Kerr

ECVA Executive Director

May 15, 2025



Elko Convention & Visitors Authority
BOARD OF DIRECTORS REGULAR MEETING
Elko Convention Center, Cedar Room
700 Moren Way, Elko, NV 89801.

TUESDAY, MAY 27, 2025

8:30 AM P.S.T

AGENDA

NOTICE: In accordance with NRS 241, the Board may: 1) Change the order of the agenda, 2) Combine two or more agenda items for consideration, 3) Remove an item from the agenda or delay discussion relating to an item on the agenda at any time, 4) If the agenda is not completed, recess the meeting, and continue on another specified date and time. The public can comment on any agenda item by being acknowledged by the Chair while the Board considers that agenda item.

JOIN OUR ZOOM MEETING

<https://zoom.us/j/98409354632?pwd=D6yEL0Rf4rrw77VtozBlbaCQHfaJB.1>

Dial In: +1 669 900 9128

Meeting ID: 984 0935 4632

Passcode: 696771

This Agenda, for this meeting of the Elko Convention and Visitors Authority, has been properly posted for this date and time in accordance with NRS 241 requirements.

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

V. APPROVAL OF MINUTES

A. Approval of April 22, 2025 Minutes

FOR POSSIBLE ACTION

VI. BUDGET HEARING FOR FISCAL YEAR 2025/2026

A. Pursuant to NRS 354.596, conduct and hold a Public Hearing, for the approval of the Final Budget for Fiscal Year 2025/2026 for the Elko Convention and Visitors Authority. The ECVA Tentative Budget is available for review at the ECVA and the Elko County Clerk's Office.

FOR POSSIBLE ACTION

VII. NEW BUSINESS

A. Discussion and consideration to allow Kim Longley, Sales & Events Manger, the authority to sign ECVA checks up to \$2,500.00. **FOR POSSIBLE ACTION**

B. Discussion, consideration, and possible action regarding the renewal for the 2025-2026 Insurance POOL Quotation from LP Insurance Services. The annual premium decreases from \$89,022.35 to \$88,418.03. This is a 0.68% decrease, with a \$5,000 deductible. **FOR POSSIBLE ACTION**

C. Discussion and possible action to award a bid for the completion of landscaping at the Convention Center. **FOR POSSIBLE ACTION**

D. Discussion, review, and possible approval of the wage scale beginning July 2025 through June 2026. **FOR POSSIBLE ACTION**

E. Discussion and consideration regarding the Executive Director’s annual performance evaluation and matters related thereto. **FOR POSSIBLE ACTION**

VIII. REPORTS

- A. Financial Reports **FOR POSSIBLE ACTION**
- B. Marketing Report **NON-ACTION ITEM**
- C. Events and Catering **NON-ACTION ITEM**
- D. Facilities **NON-ACTION ITEM**

IX. ECVA BOARD AND STAFF COMMENTS:

This time is devoted to comments by the Elko Convention and Visitors Authority Board of Directors/and or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

X. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

XI. MEETING SCHEDULE

The next Board of Directors meeting is scheduled for June 24, 2025 at 8:30am.

FOR POSSIBLE ACTION

XII. ADJOURNMENT

FOR POSSIBLE ACTION

ELKO CONVENTION AND VISITORS AUTHORITY IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Mission

The Elko Convention and Visitors Authority is a public asset and destination marketing organization, providing first-class facilities, marketing our communities and the region, and supporting various activities, events, and attracting conferences and conventions that improve our community's overall quality of life and contributes to broader economic development and vitality efforts.

Vision

We are committed to the continued modernization of competitive facilities, the positive marketing of our communities and region, and the hosting of activities and events that serve the current and future needs of the community. The Elko Convention and Visitors Authority is dedicated to a high quality of life which includes building a positive community identity, increasing overall tourism and visitation, creating quality future employment opportunities, wealth creation and economic vitality, and future value for everyone that we serve.