Elko Convention & Visitors Authority
BOARD OF GOVERNORS REGULAR MEETING
Elko Convention Center, Cedar Room
700 Moren Way, Elko, NV 89801

TUESDAY, MAY 26, 2026 8:30AM P.S.T

MINUTES

NOTICE: In accordance with NRS 241, the Board may: 1) Change the order of the agenda, 2) Combine two or more agenda items for consideration, 3) Remove an item from the agenda or delay discussion relating to an item on the agenda at any time, 4) If the agenda is not completed, recess the meeting, and continue on another specified date and time. The public can comment on any agenda item by being acknowledged by the Chair while the Board considers that agenda item.
This Agenda, for this meeting of the Elko Convention and Visitors Authority, has been properly posted for this date and time in accordance with NRS 241 requirements.

I. CALL TO ORDER

Board of Governors Chairman Stone called the meeting to order at 8:33AM.

II. ROLL CALL

ECVA Board Members Present: ***Pat Anderson, Vice Chair***
Chip Stone, Chairman
Steve Burrows
Delmo Andreozzi

ECVA Board Members Absent: ***Dave Zornes***

ECVA Staff Present: ***Annette Kerr, Executive Director***
Michelle Cromwell, Marketing & Advertising Manager
Selina Morales, Sales & Events Coordinator

Visitors: ***Rilen Smith, Elko High School Robotics Team***
Cameron Lau, Elko High School Robotics Team
Michael Miller, Elko High School Robotics Team
Tara Cook, ECVA
Donna Patzer, ECVA

III. PLEDGE OF ALLEGIANCE

IV. BUDGET HEARING FOR FISCAL YEAR 2026/2027

A. Open Budget Hearing for public comment.
B. Pursuant to NRS 354.596, conduct and hold a Public Hearing, for the approval of the Final Budget for Fiscal Year 2026/2027 for the Elko Convention and Visitors Authority. The ECVA tentative Budget is available for review at the ECVA and the Elko County Clerk's Office.

FOR POSSIBLE ACTION

C. Close Budget Hearing

Chairman Stone opened the Budget Hearing for public comment at 8:40 a.m.

Executive Director Kerr presented the Final Budget for Fiscal Year 2026/2027 and noted that no changes had been made since the Board's approval of the tentative budget. Board Member Andreozzi moved to approve the Final Budget for Fiscal Year 2026/2027. Vice Chair Anderson seconded. Motion carried (4-0). No public comment was received.

The Budget Hearing was closed at 8:42 a.m.

V. CALL REGULAR ECVA BOARD MEETING TO ORDER

Regular ECVA Board Meeting resumed at 8:42 a.m.

VI. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

No public comment was recieved.

VII. APPROVAL OF MINUTES

A. Approval of April 28, 2026 Minutes **FOR POSSIBLE ACTION**

Board member Andreozzi moved to approve April 28, 2026 Minutes. Board member Burrows seconded. Motion carried (4-0). No public comment was received.

VIII. OLD BUSINESS

A. Presentation by various organizations in regard to the success of their events or sponsorships. These organizations received marketing funds and/or sponsorship funding from the ECVA. Presentations are required as outlined in the Notice of Funding Opportunity, and by the ECVA Board of Governors.

FOR POSSIBLE ACTION

Rilen Smith of the Elko High School Robotics Team gave a presentation explaining how the team recognized ECVA as a sponsor during their tournament in Las Vegas and described the various ways ECVA was promoted and acknowledged throughout the event. No action was taken. No public comment was received.

IX. NEW BUSINESS

A. Discussion, consideration, and possible action regarding the renewal for the 2026-2027 Insurance POOL Quotation from LP Insurance Services. The annual premium decreases from $88,418.03 to $87,457.86. This is a 1.09% decrease, with a $5,000 deductible.

FOR POSSIBLE ACTION

Executive Director Kerr presented the insurance renewal quotation, noting a 1.09% decrease in premium costs from the previous year, resulting in a total premium of $87,457.86.
Board Member Andreozzi moved to approve the 2026–2027 Insurance POOL renewal quotation from LP Insurance Services in the amount of $87,457.86. Vice Chair seconded.
Motion carried (4-0). No public comment was received.

B. Discussion and possible action to direct Staff to close the accounts with Nevada State Bank and transfer funds to WaFd Bank, giving the Executive Director Kerr the authority and flexibility to coordinate the timing and arrangements needed to complete the transfer.

FOR POSSIBLE ACTION

Executive Director Kerr explained that at the previous meeting, the Board approved the transfer of funds to WaFd Bank and closure of ECVA's accounts with Western Alliance Bank; however, the motion did not specifically identify Nevada State Bank, Nevada State Bank has requested that the Board explicitly authorize the closure of ECVA's accounts at Nevada State Bank and the transfer of funds to WaFd Bank as previously directed. Vice Chair Anderson moved to approve and direct staff to close accounts with Nevada State Bank and transfer funds to WaFd bank giving the Executive Director Kerr the authority and flexibility to coordinate the timing and arrangements needed to complete the transfer. Board member Burrows seconded. Motion carried (4-0). No public comment was received.

C. Discussion, consideration, and possible action to award a bid for the completion of repairs on the E Center roof and sheetrock damages and matters related thereto.

FOR POSSIBLE ACTION

Executive Director Kerr presented the two bids received for repairs to the E Center roof and sheetrock damage and reviewed each proposal with the Board. She also presented a PowerPoint containing photographs provided by one of the contractors documenting the damage and areas requiring repair. Board members discussed the matter. Board Member Andreozzi moved to award the project to Braemar Construction in the amount of $29,942.85, finding it to be in the best interest of the ECVA based on the two bids received and authorizing staff to approve additional expenditures up to, but not to exceed, $40,000 in the event unforeseen conditions are discovered during the course of the project. Board Member Burrows seconded. Motion carried (4-0) . No public comment was received.

D. Discussion, and possible action regarding approval of an additional $10,000 for two additional modules and increasing backup documents to include an additional two years.

FOR POSSIBLE ACTION

Executive Director Kerr presented the proposal from Momentive Software and explained that the auditors have requested that an additional two years of backup data be transferred from Cougar Mountain. She also noted the need for two additional software modules to support operational requirements. Board member Andreozzi moved to approve additional the $10,000 for two additional modules and increasing backup documents to include an additional two years. Vice Chair Anderson seconded. Motion carried (4-0). No public comment was received.

E. Discussion and consideration regarding the Executive Director's annual performance evaluation and matters related thereto.

FOR POSSIBLE ACTION

Executive Director Kerr explained that the Board was provided with the composite scores and comments for review. Board members reviewed the evaluation and discussed the matter. Board Member Andreozzi stated that Kerr has exceeded expectations and acknowledged her performance. Vice Chair Anderson moved to approve the evaluation of Annette Kerr, Executive Director of ECVA and to grant a raise equivalent to the Elko County step program as it stands right now. Board Member Burrows seconded. Motion carried (4-0). No public comment was received.

Board member Andreozzi exited the meeting at 9:25am.

X. REPORTS

A. Financial Reports **FOR POSSIBLE ACTION**

Executive Director Kerr presented the financial reports. Chairman Stone requested that all credit card statements be included in future financial reports. Mrs. Morales noted that Ruby Rose Landscape is currently listed under the "Marketing Fund" and should be corrected to the "General Fund." Board Member Burrows moved to approve the financial reports as presented, with the noted correction regarding Ruby Rose Landscape. Vice Chair Anderson seconded. Motion carried (3-0). No public comment was received.

B. Marketing Report **NON-ACTION ITEM**

Michelle Cromwell presented the Marketing Report.

C. Events and Catering **NON-ACTION ITEM**

Executive Director presented the Events and Catering Report.

D. Facilities **NON-ACTION ITEM**

Executive Director Kerr presented the Facilities Report.

XI. ECVA BOARD AND STAFF COMMENTS:

This time is devoted to comments by the Elko Convention and Visitors Authority Board of Governors/and or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

Board member Burrows shared that the Relay for Life is happening at Adobe Middle School on July 18th and invited all members.

Executive Director Kerr introduced Tara Cook as the ECVA's new accountant.

XII. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

No public comment was received.

XIII. MEETING SCHEDULE

The next Board of Governors meeting is scheduled for June 23, 2026 at 8:30am.

FOR POSSIBLE ACTION

No action was taken. No public comment was received.

XIV. ADJOURNMENT

FOR POSSIBLE ACTION

Chairman Stone adjourned the meeting at 9:45am. No action was taken. No public comment was received.

ELKO CONVENTION AND VISITORS AUTHORITY IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Mission

The Elko Convention and Visitors Authority is a public asset and destination marketing organization, providing first-class facilities, marketing our communities and the region, and supporting various activities, events, and attracting conferences and conventions that improve our community's overall quality of life and contributes to broader economic development and vitality efforts.

Vision

We are committed to the continued modernization of competitive facilities, the positive marketing of our communities and region, and the hosting of activities and events that serve the current and future needs of the community.

The Elko Convention and Visitors Authority is dedicated to a high quality of life which includes building a positive community identity, increasing overall tourism and visitation, creating quality future employment opportunities, wealth creation and economic vitality, and future value for everyone that we serve.