



Elko Convention & Visitors Authority
BOARD OF GOVERNORS REGULAR MEETING
Elko Convention Center, Cedar Room
700 Moren Way, Elko, NV 89801.

TUESDAY, AUGUST 25, 2026 8:30AM P.S.T

MINUTES

NOTICE: In accordance with NRS 241, the Board may: 1) Change the order of the agenda, 2) Combine two or more agenda items for consideration, 3) Remove an item from the agenda or delay discussion relating to an item on the agenda at any time, 4) If the agenda is not completed, recess the meeting, and continue on another specified date and time. The public can comment on any agenda item by being acknowledged by the Chair while the Board considers that agenda item. This Agenda, for this meeting of the Elko Convention and Visitors Authority, has been properly posted for this date and time in accordance with NRS 241 requirements.

I. CALL TO ORDER

Board of Governors Chairman Stone called the meeting to order at 8:31AM.

II. ROLL CALL

ECVA Board Members Present: *Pat Anderson, Vice Chair*
 Chip Stone, Chairman
 Steve Burrows
 Delmo Andreozzi

ECVA Board Members Absent: *Dave Zornes*

ECVA Staff Present: *Annette Kerr, Executive Director*
 Michelle Cromwell, Marketing & Advertising Manager
 Kimberlee Longley, Sales & Events Manager
 Selina Morales, Sales & Events Coordinator
 Tara Cook, Accountant I
 Eric Bastin, ABSCO Fire Protection
 William Anchondo, ABSCO Fire Protection
 Rafael Jacobo, Facility Services Manager
 Jessica Perez, Facility Services
 Gordon Temoke, Facility Services
 Travis Pine, Facility Services
 Michael Miller - Zoom

III. PLEDGE OF ALLEGIANCE

IV. COMMENTS BY THE GENERAL PUBLIC

Pursuant to NRS 241, this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

No public comment was received.

V. APPROVAL OF MINUTES

A. Approval of July 28, 2026 Minutes

FOR POSSIBLE ACTION

Board member Burrows moved to approve the July 28, 2026 Minutes. Vice Chair Anderson seconded. Motion carried (4-0).

VI. OLD BUSINESS

Presentation by various organizations in regard to the success of their events or sponsorships. These organizations received marketing funds and/or sponsorship funding from the ECVA. Presentations are required as outlined in the Notice of Funding Opportunity, and by the ECVA Board of Governors.

FOR POSSIBLE ACTION

No presentations were made.

VII. NEW BUSINESS

A. Discussion and consideration for a facility/venue discount of \$3,500 for the 2026 Rural Nevada EMS Conference. This is a four-day event, September 15-19, 2026; that significantly enhances the skills and knowledge of Nevada's EMS professionals. Drawing 100-200 attendees from across Nevada and neighboring states, this conference generates revenue for Elko through hotel bookings, and local spending. Self-funded, the conference relies on contributions from Nevada State EMS, local mines, vendors, and sponsors. ECVA has hosted this event for several years.

FOR POSSIBLE ACTION

Mrs. Longley stated that representatives from the 2026 Rural Nevada EMS Conference were unable to attend the meeting because they were out of town. She explained that the conference has been held in Elko for several years and that an additional room has been added to the Conference Center to accommodate the event. Mrs. Longley presented the facility fee waiver request on their behalf. Board members discussed the matter.

Vice Chair Anderson moved to approve the facility/venue discount of \$3,500 for the 2026 Rural Nevada EMS Conference to be held at the E Center and Conference Center on September 15-19, 2026. Board member Burrows seconded. Motion carried (4-0)

No public comment was received.

B. Discussion, consideration, and approval to go out to bid for the upgrade and repairs to The E Center fire alarm and suppression system.

FOR POSSIBLE ACTION

Executive Director Kerr explained that, over the past month, The E Center had undergone several inspections, which identified areas requiring updates and repairs. Executive Director Kerr

presented the scope of work provided by ABSCO Fire Protection and noted that representatives from ABSCO Fire Protection were present to answer any questions regarding the proposed work, as they have prior experience working with The E Center's fire alarm and suppression system. Chairman Stone requested a review of the scope of work. Mr. Bastien, representing ABSCO Fire Protection, reviewed the scope and explained how the current system operates, along with the upgrades and repairs needed to address the identified issues. Vice Chair Anderson moved to approve to go out to bid for the upgrade and repairs to The E Center fire alarm and suppression system. Board member Burrows seconded. Motion carried (4-0). No public comment was received.

- C. Discussion, consideration, and possible approval to award a multi-year contract. The current amount for FY26 was \$42,208.00. Renewal contract options range from \$40,326.00 to \$48,057.00. This company/program assists with the pre-registration, processing of payments, and assists with on-site registration with equipment, hotel and transportation availability (new) and personnel for the Elko Mining Expo.

FOR POSSIBLE ACTION

Mrs. Longley explained that Cvent has been used since 2021 to manage registration, process payments, and streamline operations for the Elko Mining Expo. She reviewed the pricing breakdown and explained the services provided by Cvent stating that she would like to add transportation services for the 2027 Elko Mining Expo, as ground transportation is not available in Elko. She explained that she had reached out to several transportation companies but GET My Ride had not responded. Chairman Stone shared that, during a recent City Council meeting, the City approved waiving the fees associated with operating Uber in Elko. Board members discussed the matter. Board Member Burrows asked whether Cvent was used for other events. Mrs. Longley explained that she was requesting pricing information for Elko Cosmic Con and Elko Trail Fest; however, Cvent is currently used only for the Elko Mining Expo. Board member Andreozzi moved to approve awarding this multi-year contract to Cvent, the four-year term as provided. Board member Burrows seconded. Motion carried (4-0). No public comment was received.

VIII. REPORTS

A. Financial Reports

FOR POSSIBLE ACTION

Executive Director Kerr presented the financial reports and recognized Mrs. Cook for her assistance in organizing, correcting, and preparing financial documents, as well as ensuring the auditors received the requested documentation. Board member Andreozzi moved to approve the financial reports and payables in the amount of \$249,676.07. Board member Burrows seconded. Motion carried (4-0).

No public comment was received.

B. Marketing Report

NON-ACTION ITEM

Mrs. Cromwell presented the marketing report.

C. Events and Catering

NON-ACTION ITEM

Mrs. Longley presented the events and catering report.

D. Facilities

NON-ACTION ITEM

Executive Director Kerr recognized the Facility Services staff, including Gordon Temoke, Jessica Perez, Travis Pine, and Rafael Jacobo, noting that Michael Helms and Cameron Lee were unable to attend. Executive Director Kerr expressed appreciation for the team's continued dedication to

maintaining ECVA's facilities and providing exceptional customer service to ECVA clients. Executive Director Kerr presenting the Facilities Report.

X. ECVA BOARD AND STAFF COMMENTS:

This time is devoted to comments by the Elko Convention and Visitors Authority Board of Governors/and or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

NON-ACTION ITEM

Board Member Burrows shared that NNRH held a successful 25th anniversary celebration with approximately 600 attendees. He also announced that the drive-through flu shot clinic will be held on October 17 and encouraged everyone to attend and spread the word. Board Member Andreozzi shared that he had a great opportunity to speak about mining in New Orleans. Vice Chair Anderson provided an update on the quarterly marketing meeting and expressed appreciation with the new reporting provided by Mrs. Cromwell. Chairman Stone announced that a veterans' cemetery event would be held on September 4 at 10:00 a.m. Executive Director Kerr shared that ceiling construction is expected to begin soon and that the audit is scheduled to begin in approximately two weeks. Mrs. Cromwell invited everyone to attend the Elko County Fair, which begins next week.

XI. COMMENTS BY THE GENERAL PUBLIC

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NON-ACTION ITEM

No public comment was received.

XII. MEETING SCHEDULE

- A. The next Board of Governors meeting is scheduled for September 22, 2026, 2026 at 8:30 a.m.
- B. Discussion and consideration to change the schedule of the ECVA Board of Governor's monthly meetings for November and December 2026.

FOR POSSIBLE ACTION

Board members agreed that September 22, 2026, remained a suitable date for the meeting. Vice Chair Anderson explained that the Marketing Committee meeting was originally scheduled for the day before Veterans Day and since ECVA would be closed for Veterans Day, the committee decided to reschedule the meeting for after Veterans Day. Executive Director Kerr explained that to allow for the required three business days for proper agenda posting, she has proposed November 19, 2026, and December 15, 2026, as the revised dates for the November and December meetings. Board members discussed the proposed dates. Board Member Burrows moved to amend the November and December meeting dates to Thursday, November 19, 2026, and Tuesday, December 15, 2026. Board Member Andreozzi seconded. Motion carried (4-0).

No public comment was received.

XIII. ADJOURNMENT

FOR POSSIBLE ACTION

*Chairman Stone adjourned the meeting at 9:45am. No action was taken.
No public comment was received.*

ELKO CONVENTION AND VISITORS AUTHORITY IS AN EQUAL OPPORTUNITY PROVIDER AND EMPLOYER.

Mission

The Elko Convention and Visitors Authority is a public asset and destination marketing organization, providing first-class facilities, marketing our communities and the region, and supporting various activities, events, and attracting conferences and conventions that improve our community's overall quality of life and contributes to broader economic development and vitality efforts.

Vision

We are committed to the continued modernization of competitive facilities, the positive marketing of our communities and region, and the hosting of activities and events that serve the current and future needs of the community. The Elko Convention and Visitors Authority is dedicated to a high quality of life which includes building a positive community identity, increasing overall tourism and visitation, creating quality future employment opportunities, wealth creation and economic vitality, and future value for everyone that we serve.